

Amoskeag Beverages, LLC



Job Title:	Driver Helper	Department:	Operations
Reports To:	Driver Supervisor	Exempt/Nonexempt:	Exempt
Direct Report:	None		

Position Information: Support the Driver in the delivery of product in a timely, efficient and courteous manner.

Primary Contribution to Amoskeag Beverages:

- Support and help the driver as needed. Be a team player.
- Unload product at each stop, safely
- Put away product where the driver or customer directs
- Make sure stock is rotated

Duties and Responsibilities:

- Be ready to leave for the day when the driver is ready to leave
- Able to follow directions from the driver
- Help stock shelves if needed or instructed
- Work as efficiently and quickly as possible to accommodate the number of stops
- Maintain a pleasant demeanor with customers and co-workers
- Help clean out truck at the end of the day, putting away returns and equipment in designated areas
- Assist as needed, driver is responsible for the actions of the Team
- Act in a safe manner taking into consideration proper lifting, pulling, stacking, and wheeling procedures

Qualifications:

- Able to take direction and be a team player
- Able to operate a pallet-jack and use a two-wheeler
- Able to lift up to 50 lbs. repeatedly and up to 165 lbs. occasionally
- Willing to “go-the-extra-mile” with both customers and fellow employees
- Obtain a fork lift certification
- In order to advance, attaining a CDL license is strongly encouraged

Working Conditions:

- In the warehouse loading and unloading trucks
- At customer’s location on the road
- Must wear company provided uniform
- Perform all duties safely and responsibly